

# Online Quote Platform

## Prepare and Send a Quote Request

Welcome to Cafection | Evoca online quote platform! This document will guide you through the steps to preparing and sending a quote request to Cafection | Evoca.

- 1 Access the website at [quote.cafectionevoca.com](https://quote.cafectionevoca.com), then **Sign In** to your account.
- 2 Browse the catalog.  
The home page features our most popular brewers. Explore the complete catalog by market (OCS or HoReCa), product type or brand through the main menu. All accessories are available under Accessories.
- 3 Access the selected brewer page, then adjust the parameters to your needs. Note that all parameters are activated by default (free vend for payment options).
- 4 Once the machine parameters are set, add the quantity of units required on the quote, then click on **Add To Cart**.
- 5 To add new items to the cart, click on **Continue My Quote**, then add as many items as required for your quote. If the quote is complete, click on **Ask For Quote**. You will be redirected to the cart page.  
*To add extra "stand-alone" accessories, browse the Accessories menu. To add brewers of the same model with different settings, set another machine.*

The screenshots show the following steps:


- Step 1:** The website header with the 'Sign In' button highlighted in a red box.
- Step 2:** The main catalog page with the navigation menu highlighted in a red box.
- Step 3:** A product detail page for a coffee machine with various options and a 'Free Vend' section.
- Step 4:** A close-up of the 'Free Vend' section showing the 'Quantity' dropdown set to 1 and the 'Add To Cart' button.
- Step 5:** A confirmation message 'Product successfully added to your shopping cart' with 'Continue My Quote' and 'Ask For Quote' buttons, the latter highlighted in a red box.

- 6 Verify the brewers in the cart and their parameters. When everything is set, click on **Ask For Quote** again.
- 7 Enter the address for both billing and shipping. If you wish to use another address for billing, make sure to **uncheck the box** below the form, then click on **Continue** to enter the billing address.
- 8 Select the specific information regarding shipping requirements. If you have any other comments or specifications, fill out the field, then click on **Continue**.
- 9 Activate the checkbox to confirm all information is accurate, then click on **Ask for Quote**.
- 10 You will be redirected to the confirmation page and you will receive an overview email. To view the quote request, access the account and click on **Quotes History and Details**.

Once our team processes your quote request, we will send you an email with the official quote you requested.

**6**

Shopping Cart



Cafection Encore 29  
CABINET:  
WoodAssembled (B232830A);  
CUP AND CONDIMENT  
DISPENSER (2075N):  
Yes;  
ADA (4206): Yes; -  
SOPHIA (AT&T and T  
Mobile in US, Bell in  
CAN): Yes;  
BRANDING OPTION:  
Video:  
CHUTE KIT (17ACC06):  
Yes;  
LEAK CONTROLLER  
(12ACC16): Yes;  
PAYMENT OPTIONS:  
Free Vend;

3

ASK FOR QUOTE >

< CONTINUE MY QUOTE

**7**

OFFICE COFFEE ▾ HORECA ▾ ACCESSORIES ▾ PRODUCT TYPE ▾ BRANDS ▾

✓ PERSONAL INFORMATION edit

**2 ADDRESSES**

First name

Last name

Email address

Company

Address

City

State / Province

Zip/Postal Code

Country

Phone

Use this address for billing too (uncheck if you want to add a billing address)

CONTINUE

**8**

**3 INFORMATION ABOUT SHIPPING REQUIREMENT**

Dock to dock

Residential/Restricted area

Lift gate

Inside delivery

If you have additionnal requirements or comments about your request, please use the space provided below.

CONTINUE

**9**

**4 SEND REQUEST**

I confirm that the information given in this quote request is true, complete and accurate.

ASK FOR QUOTE

**10**

✓ **YOUR QUOTE IS CONFIRMED**

An email has been sent to your mail address  
marketing@cafection.evocagroup.com.

## Need Assistance?

Cafection | Evoca customer support team will be glad to assist you!  
800-561-6162, ext. 311  
salesorder@cafection.evocagroup.com